

## Job Description

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**Position Title:** FFT Therapist (AL)

**FLSA Status:** Exempt

**Position Code:**

**EEO Category:** Professional

**Reports To:** FFT Supervisor

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### Position Summary

The FFT Therapist role provides community based intensive counseling services to youth and their families utilizing the Functional Family Therapy (FFT) Model.

### Essential Job Functions

- Manage a caseload effectively and within FFT Model fidelity and requirements,
- Create and maintain HIPAA compliant FFT clinical files,
- Complete required FFT assessments and record in required database(s) timely,
- Mandatory participation in scheduled supervisions with team and/or individually,
- Meet all FFT training and skill requirements,
- Ensure timely submission of expense reports to include personal expenses and rental mileage log,
- Consistent 'Kids First' focus,
- Schedule home visits in a cost effective manner and submit weekly itinerary to designated supervisor and communicate changes,
- Adhere to AMIKids safety and in-home visit safety procedures,
- Create and maintain working partnerships with internal and external parties,
- Complete monthly progress reports,
- Maintain professional relationship boundaries,
- Maintain and attend CPR and First Aid training and all other identified training,
- Assist with special projects and other duties as needed.

***This job description reflects management's assignment of essential functions; it does not prescribe or restrict the tasks that may be assigned. It is not designed to be a comprehensive listing of activities, duties or responsibilities required.***

